

New Mexico State University

College of Arts and Sciences

Interdisciplinary Ph.D. in Transborder and Global Human Dynamics (TBGD)

Graduate Student Handbook

Doctor of Philosophy

April 16, 2024

TABLE OF CONTENTS

Admission Requirements.....3  
    I. Application  
    II. Doctor of Philosophy

Degree Requirements .....4  
    I. General Requirements for Graduate School  
    II. Establishment of Advisor and Committee  
    III. Communication among the Members of the Committee  
    IV. Requirements for the Doctor of Philosophy (Ph.D.)  
        A. Doctoral Qualifying Examination  
        B. Research Proposal  
        C. Curriculum  
        D. Program of Study  
        E. Roadmap (for a Full-Time Student)

Program Steering Committee.....18

Affiliated Faculty.....18

Program Contact Information.....20

Financial Assistance.....21  
    University Student Financial Aid  
    Teaching Assistants (TA)  
    Research Assistants (RA)  
    Tuition Remission and Collective Bargaining Agreement (CBA)  
    Graduate Assistantships

Student Services and Resources.....24

## Admission Requirements

### I. Application

All prospective students must fill out an application to the NMSU Graduate School ([gradadmissions.nmsu.edu](http://gradadmissions.nmsu.edu)) and pay a \$40 nonrefundable application fee (\$50 international students). The first application is free.

Prospective students applying to the Doctor of Philosophy program in Transborder and Global Human Dynamics must be dually accepted by the Transborder and Global Human Dynamics program and must be fully admitted by the NMSU Graduate School. The TBGD program is built on a federation of departments, among which the sponsoring ones are Anthropology, Government, and Languages & Linguistics. The program includes related, affiliated, and sponsoring departments and programs, including English, Gender and Sexuality Studies, Geography and Environmental Studies, History, Borderlands and Ethnic Studies, and Sociology.

### II. Doctor of Philosophy (Ph.D.)

- A. Possession of the Master's Degree in a related field of the humanities or social sciences. Up to 30 credits from a Masters program may be transferred to the PhD program for those courses that are listed in the Ph.D. curriculum, or which are approved by the Ph.D. program committee as equivalent substitutions for listed courses.
- B. Three Letters of Recommendation must be received from academic or professional sources.
- C. G.P.A. from prior degrees earned must be at least 3.5. If students are still completing their Masters at the time of application, they should refer to their current graduate GPA.
- D. Demonstrated proficiency of at least INT High (on the American Council on the Teaching of Foreign Languages (ACTFL) scale) of a pertinent language (in most cases, Spanish). Such proficiency must be demonstrated upon admission to the program or within four semesters of Ph.D. study and as part of the Ph.D. comprehensive exam.
- E. Letter of intent describing the applicant's goals for academic and professional development, the nature of the research project to be pursued, previous experience and qualifications for conducting research, and potential faculty who will form the committee.
- F. A graduate international student must hold at minimum a four-year bachelor's degree or its equivalent and is able to demonstrate English proficiency, both written and oral by submitting an official Duolingo, IELTS, or TOEFL score report. See Graduate Catalog for details.

Doctoral-level students must provide official proof of an English Proficiency minimum score as stated above. Eligible international students are waived from the English language test. To check eligibility for this waiver, see link, [English Proficiency and Transcript Evaluation](#).

- G. A writing sample such as Masters Thesis, Masters-level Internship Report, or similar work of publishable quality, accompanied by a statement (2 pages, double-spaced) of how this work has provided the applicant with a foundation of skills and knowledge necessary to conduct doctoral-level research. If students are finishing up their Masters degree at the time of application, they may submit a draft version of their thesis or other writing sample such as a research paper.

## **Degree Requirements**

### I. General Requirements for Graduate School

The general New Mexico State University requirements for the Graduate School are described in the Graduate Catalog available online ([catalogs.nmsu.edu](http://catalogs.nmsu.edu)). Students should familiarize themselves with pertinent requirements. For information regarding Graduate Student Orientation, contact the Graduate School at ([gradinfo@nmsu.edu](mailto:gradinfo@nmsu.edu)).

### II. Establishment of Advisor and Committee

Generally speaking, the advisor should be someone in the area of expertise that the student intends to pursue. Those areas of expertise are among the six focus areas of the program. The program's steering committee is the ultimate level where petitions for programmatic or course alterations will be considered. The six focus areas are:

1. Cultural and linguistic translation, interpretation, literature, and heritage;
2. Refugees, asylum-seekers, and migration;
3. Transnational public policy and human rights;
4. Environmental justice, landscape, archaeology, and heritage management;
5. Food security, water and energy security, human health, and sustainability; and,
6. Power, inequality, and racial justice.

### III. Communication among the Committee Members

The program's executive committee will assist students in finding the most appropriate adviser from among the affiliated faculty, based on the students' areas of

research interest. The advisor-advisee relationship is similar to any other professional relationships, and clear communication concerning expectations, responsibilities, and obligations is key. The role of the advisor (who is also the committee chair) is to direct the research. If students require clarification of general expectations, responsibilities, and obligations, or direction on specific technical issues, students should consult directly and promptly with the committee chairperson. If these discussions do not clarify the issues, students are to discuss the matter further with the program director. If students are not able to resolve issues at this level, an appeals process exists within the Graduate School: details on this are provided in the Regulation and Procedures section of the Graduate Catalog ([catalog.nmsu.edu](http://catalog.nmsu.edu)). The committee chair will assist their advisee in selecting the other members of their committee, based on the student's area of research. The committee chair will also be responsible for coordination of the committee's work, including meetings and exams, as well as serving as the principal faculty contact for communication with the Graduate School.

#### IV. Requirements of Doctor of Philosophy (Ph.D.)

The general university requirements for a Ph.D. degree are described in the Graduate Catalog, which is available through the Dean of the Graduate School or online ([catalogs.nmsu.edu](http://catalogs.nmsu.edu)). In their first semester students are required to meet with their advisor, establish their doctoral committee, set up an examination date and pass the qualifying oral examination to further work towards the doctorate. This examination will take place at the end of the first semester in which the student is enrolled. As arrangements are being made to take the qualifying oral exam, the "Doctoral Qualifying Examination Form" (available online at the NMSU Graduate School page) must be signed and approved by both the students and the advisor. The form must contain all committee members' names and signature from the TBGD Program chair, and must be returned to [gradinfo@nmsu.edu](mailto:gradinfo@nmsu.edu) or submitted to the Graduate School.

##### A. *The Doctoral Qualifying Examination*

The Ph.D. qualifying examination serves three functions:

1. Demonstrates competence in the student's field of concentration.
2. Guides development of a program of study to complete the dissertation.
3. Supports a dissertation proposal with acceptable scholarship, value, and utility.

In collaboration with the advisor, the student will present evidence from each of the following areas:

1. Past research (recap of student's master's thesis defense)

2. Synthesis of scholarship presented in TGBD 5110 Introduction to Transborder and Global Human Dynamics (taken in the first semester)
3. Students' early ideas on areas of research they will pursue, and methods involved in their proposed dissertation research.

Students also discuss the skills and knowledge base their proposed research will require, along with a discussion of what gaps exist in their knowledge base and skill set and how they propose to fill the gaps.

Members of the student's Doctoral Committee can then pose questions to further explore the student's area of research as needed.

The outcomes of the qualifying exam are noted below:

1. Unconditional pass – Student has the background and skill set needed to continue towards a doctoral degree with no conditions.
2. Conditional pass – Student is allowed to continue work towards a doctoral degree with specific conditions, and the student works with their committee to develop a plan that addresses how conditions will be met.
3. Unsatisfactory -- Recommendation for the students to stop their work;

Doctoral students must notify the TBGD Student Program Coordinator at least ten (10) business days prior to the date of the qualifying exam.

#### B. Research Proposal

Although the dissertation chair and committee guide the specifics of the student's research approach and strategy and have the final responsibility in this area, it is strongly recommended that the student develops, refines, and bases their research on a formal, written thesis proposal.

#### C. Curriculum

The following courses are required to be complete for the student to graduate from the Ph.D. Program:

- 1) **Two core requirements** required of all students:
  - a) TBGD 5110 Introduction to Transborder and Global Human Dynamics
  - b) TBGD 6991 Research Design in transborder and Global human Dynamics (individualized study with committee and colloquium)
  
- 2) **Two courses in Methods:**
  - a) ANTH 520 Ethnographic Field Methods
  - b) ANTH 522 Archaeological Field School-Graduates

- c) BEST 511 Methodologies in Borderlands and Ethnic Studies
- d) GEOG 583 Field Explorations in Geography
- e) GEOG 584 Critical Methodologies
- f) GEOG 602 Integrative Research Design
- g) GNDR 555 Advanced Feminist Research Methodologies
- h) HIST 590 Borders, Boundaries and Frontiers Reading Seminar
- i) HIST 598 Craft of History: Historical Theories, Methods, and Criticism
- j) POLS 502 Research Methods in Government
- k) POLS 503 Qualitative Research Methods (Political Science)
- l) SOCI 5153 Seminar in Sociological Research
- m) SOCI 5157 Seminar in Qualitative Research Methods (Sociology)
- n) SPAN 500 Methods of Research and Literary Criticism
- o) SPAN 580 Research Methodology in Spanish Linguistics

**3) Two courses in Analysis**

- a) ANTH 512 Quantitative Analytical Methods in Anthropology
- b) ANTH 579 Qualitative Data Analysis and interpretation
- c) GEOG 578 Fundamentals of GIS
- d) GEOG 585 Spatial Analysis and Modeling
- e) GNDR 571 Advanced Seminar in Feminist Theory
- f) POLS 544 Public Policy Analysis (prereq: POLS 502)
- g) SOCI 5163 Issues in Advanced Quantitative Analysis
- h) SPAN 590 Advanced Special Topics (La Nueva Frontera: Critical Analysis of Border Theory & Cultural Identities)
- i) SPAN 597 Advanced Topics in Applied Spanish Linguistics (Strategies for Teaching Spanish for Heritage/Native Speakers)

4) Six (6) credits in field work / data collection / archival work. Select six (6) credits in consultation with committee.

- a) TBGD 6998 Fieldwork and Community Engagement in Transborder and Global Human Dynamics

5) Focus Areas: Select twelve (12) credits from each of at least two areas.

Cultural and linguistic translation, interpretation, literature, and heritage\*

- ENGL 526 Special Topics in Critical Theory(with appropriate subtitle)
- ENGL 536 The Borderlands Writing Project
- ENGL 558 Latina/o Literature and Culture

ENGL 589 Cultural Studies: Literature and Theory (with appropriate subtitle)  
 ENGL 649 Graduate Study in Writing (Subtitle: Transborder Rhetoric and Professional Communication)  
 FREN 649 Readings in Transborder and Global Human Dynamics  
 GNDR 508 Feminist Food Studies  
 GNDR / ENGL 582 Gender and Popular Culture  
 HIST 511 Making the American West  
 SPAN 521 Advanced Culture and Literature of New Mexico  
 SPAN 523 Colonial Legacy: Representations in Chican@ Literature & Culture  
 SPAN 551 Advanced Hispanic Cultures  
 SPAN 558 Bilinguismo

Refugees, Asylum Seekers, and Migration\*

CJUS 529 Advanced Immigration and Justice  
 GNDR 511 Advanced Gender and Migration  
 GNDR 554 Advanced Issues in Women Crossing Borders  
 POLS 563 Issues in International Relations (with appropriate subtitle)  
 POLS 578 Seminar in US-Mexico Border Politics  
 POLS 596 International Law  
 SOCI 5430 Seminar in International Migration  
 SPAN 555 Advanced Conquest, Colonial and Indigenous Literature

Transnational public policy and human rights\*

GNDR 501 Advanced Women and Immigration  
 GNDR 502 Advanced Transnational Feminisms  
 GNDR 506 Advanced Women and Human Rights  
 HIST 590 Reading Seminar: Borders, Boundaries and Frontiers  
 PHIL 532 Advanced Ethics and Global Poverty  
 POLS 530 Seminar in Public Policy  
 POLS 578 Seminar in US-Mexico Border Politics  
 POLS 579 Seminar in Mexican Politics  
 SOCI 5440 Seminar in Sociological Perspectives on the U.S.-Mexican Border  
 SPAN 542 Advanced Formation of Hispanic National Identities

Environmental justice, landscape, archaeology, and heritage management\*

ANTH 516 Advanced Archaeology of the American Southwest  
 ANTH 518 Advanced Historical Archaeology



ANTH 540	Cultural Resource Management
ANTH 545	Advanced Museology
GEOG 555	Southwest Environments
GEOG 598	Selected topics (appropriate subtitles in Geohumanities)
HIST 583	Advanced Historic Preservation
HIST 586	Interpreting historic Places for the Public

Food security, water and energy security, human health, and sustainability\*

ANTH 486	Advanced Community Engagement and Service Learning
ANTH 546	Advanced Contemporary Medical Anthropology
ANTH 538	Plant, Culture, and Sustainable Development
ANTH 535	Adv. Human Health and Biological Variation
POLS 537	Issues in Public Policy: environmental and energy policy

Power, inequality, and racial justice\*

BEST 510	Foundations in Borderland and Ethnic Studies
BEST 512	Theories in Borderlands and Ethnic Studies
BEST 513	Capstone in Borderlands and Ethnic Studies
CJUS 514	Advanced Race, Crime, and Justice
CJUS 528	Advanced Mexican-Americans and Issues of Social Justice
GNDR 571	Advanced Seminar in Feminist Theory
POLS 536	Public Policy and Indigenous Communities
SOCI 5320	Seminar in Social Movements and Activism
SOCI 5410	Advanced Race and Ethnic Relations
SOCI 5415	Graduate Social Stratification
SOCI 5420	Seminar in Sociology of Latinos/as in the United States
SOCI 5450	Seminar in Power and Politics in the United States
SPAN 522	Advanced Cultural Production of Hispanic Revolutions and Wars

Dissertation (18 credits)

TBGD 7000	Dissertation
-----------	--------------

\*Courses listed are representative for each focus area. Other courses and special topics classes (with appropriate subtitles) may be used to satisfy methods, analysis, or focus area credits, as approved by the student's committee.

#### **D. Program of Study**

As indicated in the Graduate School guidelines, all graduate students are expected to complete the “Program of Study and Committee for Doctoral Students” before completing twelve (12) credits. See the form “Program of Study and Committee for Doctoral Students”, which must be signed and completed by the student and approved by the advisor. The form is then circulated for signatures, from the TBGD Program Chair, A&S Associate Dean and then submitted to the Graduate School for degree certification.

#### **E. Graduate Committee**

1. Will be composed of at least four members. Three of the committee members should be from the two focus areas selected by the candidate and one from a related area who may be the Graduate Dean’s representative. See the graduate catalog for rules governing the Graduate Dean’s representative. All members will attend the qualifying exams, the dissertation defense and final oral exam. The Doctoral Committee guides the candidate in the research, evaluates the merits of the dissertation and verifies satisfactory completion of requirements. Where appropriate due to the nature and breadth of the dissertation research, the committee may have five or six members, four or five from the two focus areas selected by the candidate and one from a related area who may be the Graduate Dean’s representative.
2. The Doctoral Committee is selected by the student and the student’s advisor, along with the approval of the TBGD Program Advisor and the Graduate Dean.
3. The committee will consist of four or more members as follows: The committee chair (advisor) and at least 1 other member must be TBGD Affiliated faculty, with research foci in one of the two focus areas selected by the candidate. The remaining two members should be from the second focus area selected by the candidate.

**F. Comprehensive Exam** – The exam covers the two focus areas and is administered after completion of the course work outlined in the Program of Study and when sufficient progress has been made toward fulfilling “additional” requirements. The examination must contain both oral and written portions. The Doctoral Committee should allow time for the candidate to receive and complete written questions, and for the Doctoral Committee to grade the written portion before the oral portion. Generally, the expectation is that the candidate will complete the comprehensive exam at the end of the first year and that there will be a time lapse of at least one year between the comprehensive and final oral examination (i.e. the dissertation defense). At least 9 credits must be taken after the comprehensive exam. Dissertation credits can only be taken once the comprehensive exam is completed, or in the same semester as the comprehensive

exam is completed. In all cases there must be at least one semester between the comprehensive and final oral exam.

**G. Dissertation and Final Exam** – A dissertation subject chosen by the candidate that draws on the 2 focus areas selected must receive final approval from the Doctoral Committee. An example presentation to the committee consists of the following components:

Introduction  
Literature Review  
Areas for investigation and research (gaps)  
Research questions and/or problem statement  
Data and methodology  
Contributions and relevance of the work

The committee will require the candidate to defend the dissertation in a final, oral examination. The initial presentation of research results and interpretations is open to the public, while the exam takes place in a closed committee meeting. Original research described in the dissertation must be suitable for publication in a peer-reviewed journal.

#### Timeline for Degree Completion

1. Meet with graduate committee the first semester to outline planned coursework and to discuss planned research for Ph.D. dissertation. This should lead to a formal proposal being written by the student and approved by the Doctoral Committee
2. File the “Program of Study and Committee for Doctoral Students” no later than after the completion of 12 credits of graduate work, during the 2<sup>nd</sup> semester of the first year.
3. File the “Doctoral Final Examination Form” with Graduate School at least 10 working days before exam.
4. Deliver the thesis in hard or digital copy to each committee member 7 business days before final exam.
5. Successfully defend the dissertation and pass the accompanying oral exam by the relevant deadlines for the semester in which this exam is held.
6. Complete the Doctoral Dissertation Student Checklist and Procedures on the NMSU Graduate School website.
7. Submit approved dissertation to Proquest at <http://www.etdadmin.com/nmsuetd>

**Roadmap: a Suggested Plan of Study (for a Full-Time Student)**

The following Roadmap for the Ph.D. in Transborder and Global Human Dynamics assumes that 18-30 credits have been accepted from the student’s Masters Program. Additional classes may be needed based on placement test results and course prerequisites. For this reason, the roadmap starts with “Year 3.”

Each student will create a customized plan with consultation with their graduate faculty committee and the executive committee for the Ph.D. program in Transborder and Global Human Dynamics.

*NOTE: All things in Gray are counted in the total, items indented and in white are listed as “options” to choose from but are not calculated in the total*

<b>Year Three:</b>		
<b>Non-Curricular Requirements and Expectations</b>		
Form graduate committee, select two area concentrations, and curriculum plan.		
Pass qualifying doctoral examination scheduled by the student’s graduate committee chair and the Transborder and Global Human Dynamics Executive Committee.		
For students who enter with a master’s degree or equivalent from another university, or another department, the qualifying examination should be taken before the completion of one semester of graduate work.		
For students who earn their master’s degree at New Mexico State University and will continue in the Transborder and Global Human Dynamics doctoral program, the department may allow the master’s final examination to serve as the doctoral qualifying examination or may require a separate examination.		
<i>Fall</i>		
TBGD 5110 Introduction to Transborder and Global Human Dynamics		3
In addition, choose two from the following:		6
Methods Course	ANTH 520, ANTH 522, BEST 511, GEOG 583, GEOG 584, GEOG 602, GNDR 555, HIST 590, HIST 598, POLS 502, POLS 503, SOCI 5153, SOCI 5157, SPAN 500, SPAN 580	3
Analysis Course	ANTH 512, ANTH 579, GEOG 578, GEOG 585, POLS 544, SOCI 5163, SPAN 590, SPAN 595	3

Focus Area	<p>Choice of:</p> <p>Cultural and linguistic translation, interpretation, literature, and heritage: ENGL 526, ENGL 536, ENGL 558, ENGL 589, ENGL 649, FREN 649, GNDR 508, GNDR/ENGL 582, HIST 511, SPAN 521, SPAN 523, SPAN 551, SPAN 558</p> <p>Refugees, asylum-seekers, and migration: CJUS 529, GNDR 511, GNDR 554, POLS 563, POLS 578, POLS 596, SOCI 5430, SPAN 555</p> <p>Transnational public policy and human rights: GNDR 501, GNDR 502, GNDR 506, HIST 590, PHIL 532, POLS 530, POLS 578, POLS 579, SOCI 5440, SPAN 542</p> <p>Environmental justice, landscape, archaeology, and heritage management: ANTH 516, ANTH 518, ANTH 540, ANTH 545, ANTH 549, GEOG 555, GEOG 598, HIST 583, HIST 586</p> <p>Food security, water and energy security, human health, and sustainability: ANTH 486, ANTH 535, ANTH 538, ANTH 546, ANTH 538, POLS 537</p> <p>Power, inequality, and racial justice: BEST 510, BEST 512, BEST 513, CJUS 514, CJUS 528, GNDR 571, POLS 536, SOCI 5320, SOCI 5410, SOCI 5415, SOCI 5420, SOCI 5450, SPAN 522</p>	3
Total (semester):		9
<p><b>Year Three:</b></p> <p><b>Non-Curricular Requirements and Expectations</b></p> <p>Proposal hearing by committee.</p> <p>Approved NMSU IRB proposal for Human Subjects Research, as necessary.</p> <p>Preparation of proposals for external funding.</p>		

<i>Spring</i>		
TBGD 6991	Research Proposal	3
In addition, choose two from the following:		6
Methods Course	ANTH 520, ANTH 522, BEST 511, GEOG 583, GEOG 584, GEOG 602, GNDR 555, HIST 590, HIST 598, POLS 502, POLS 503, SOCI 5153, SOCI 5157, SPAN 500, SPAN 580	3
Analysis Course	ANTH 512, ANTH 579, GEOG 578, GEOG 585, GNDR 571, POLS 544 (prereq: POLS 502), SOCI 5163, SPAN 590, SPAN 597	3
Focus Areas	<p>Choice of:</p> <p>Cultural and linguistic translation, interpretation, literature, and heritage: ENGL 526, ENGL 536, ENGL 558, ENGL 589, ENGL 649, FREN 649, GNDR 508, GNDR/ENGL 582, HIST 511, SPAN 521, SPAN 523, SPAN 551, SPAN 558</p> <p>Refugees, asylum-seekers, and migration: CJUS 529, GNDR 511, GNDR 554, POLS 563, POLS 578, POLS 596, SOCI 5430, SPAN 555</p> <p>Transnational public policy and human rights: GNDR 501, GNDR 502, GNDR 506, HIST 590, PHIL 532, POLS 530, POLS 578, POLS 579, SOCI 5440, SPAN 542</p> <p>Environmental justice, landscape, archaeology, and heritage management: ANTH 516, ANTH 518, ANTH 540, ANTH 545, ANTH 549, GEOG 555, GEOG 598, HIST 583, HIST 586</p> <p>Food security, water and energy security, human health, and sustainability: ANTH 486, ANTH 535, ANTH 538, ANTH 546, ANTH 538, POLS 537</p> <p>Power, inequality, and racial justice: BEST 510, BEST 512, BEST 513, CJUS 514, CJUS 528, GNDR 571, POLS 536, SOCI 5320, SOCI 5410, SOCI 5415, SOCI 5420, SOCI 5450, SPAN 522</p>	3
Total (semester):		9

<b>Year Four:</b>		
<b>Non-Curricular Requirements and Expectations</b>		
Preparation of proposals for external funding.		
Successful completion of language requirement.		
Completion of adequate course work, to the satisfaction of the graduate committee, the Transborder and Global Human Dynamics Executive Committee, and the Graduate School		
Comprehensive Examination (The student's graduate committee determines the student is adequately prepared for the examination).		
<i>Fall</i>		
TBGD 6889	Field Work, Archival Work, Community Consultation	3-6
Choose from the following:		3
Focus area	<p>Choice of:</p> <p>Cultural and linguistic translation, interpretation, literature, and heritage: ENGL 526, ENGL 536, ENGL 558, ENGL 589, ENGL 649, FREN 649, GNDR 508, GNDR/ENGL 582, HIST 511, SPAN 521, SPAN 523, SPAN 551, SPAN 558</p> <p>Refugees, asylum-seekers, and migration: CJUS 529, GNDR 511, GNDR 554, POLS 563, POLS 578, POLS 596, SOCI 5430, SPAN 555</p> <p>Transnational public policy and human rights: GNDR 501, GNDR 502, GNDR 506, HIST 590, PHIL 532, POLS 530, POLS 578, POLS 579, SOCI 5440, SPAN 542</p> <p>Environmental justice, landscape, archaeology, and heritage management: ANTH 516, ANTH 518, ANTH 540, ANTH 545, ANTH 549, GEOG 555, GEOG 598, HIST 583, HIST 586</p> <p>Food security, water and energy security, human health, and sustainability: ANTH 486, ANTH 535, ANTH 538, ANTH 546, ANTH 538, POLS 537</p> <p>Power, inequality, and racial justice: BEST 510, BEST 512, BEST 513, CJUS 514, CJUS 528, GNDR 571, POLS 536, SOCI 5320, SOCI 5410, SOCI 5415, SOCI 5420, SOCI 5450, SPAN 522</p>	3-6
Total (semester):		<b>9</b>

<b>Year Four: Non-Curricular Requirements and Expectations</b>		
<p>Advancement to Candidacy:  For advancement to candidacy the following criteria must be met  Successful completion of the comprehensive examination  Recommendation of the graduate committee  Approval of the Dean of the Graduate School</p> <p>Upon receiving advancement to candidacy, students must follow the Dissertation Registration Requirements</p>		
<i>Spring</i>		
TBGD 6889	Field Work, Archival Work, Community Consultation	3-6
Choose from the following:		3
Focus Area	<p>Choice of:</p> <p>Cultural and linguistic translation, interpretation, literature, and heritage: ENGL 526, ENGL 536, ENGL 558, ENGL 589, ENGL 649, FREN 649, GNDR 508, GNDR/ENGL 582, HIST 511, SPAN 521, SPAN 523, SPAN 551, SPAN 558</p> <p>Refugees, asylum-seekers, and migration: CJUS 529, GNDR 511, GNDR 554, POLS 563, POLS 578, POLS 596, SOCI 5430, SPAN 555</p> <p>Transnational public policy and human rights: GNDR 501, GNDR 502, GNDR 506, HIST 590, PHIL 532, POLS 530, POLS 578, POLS 579, SOCI 5440, SPAN 542</p> <p>Environmental justice, landscape, archaeology, and heritage management: ANTH 516, ANTH 518, ANTH 540, ANTH 545, ANTH 549, GEOG 555, GEOG 598, HIST 583, HIST 586</p> <p>Food security, water and energy security, human health, and sustainability: ANTH 486, ANTH 535, ANTH 538, ANTH 546, ANTH 538, POLS 537</p> <p>Power, inequality, and racial justice: BEST 510, BEST 512, BEST 513, CJUS 514, CJUS 528, GNDR 571, POLS 536, SOCI 5320, SOCI 5410, SOCI 5415, SOCI 5420, SOCI 5450, SPAN 522</p>	3-6
Total (semester):		9



<b>Year Five</b>		
<i>Fall</i>		
TBGD 7000	Dissertation	9
Total (semester):		9
<b>Year Five: Non-Curricular Requirements and Expectations</b>		
Final Oral Examination (Defense)		
<i>Spring</i>		
TBGD 7000	Dissertation	9
Total (semester):		9
Total (full roadmap/degree): including up to 30 transfer credits from Masters Program		66

### Program Steering Committee

<u>Name</u>	<u>Department</u>	<u>e-mail</u>
Dr. Neil Harvey	Government	nharvey@nmsu.edu
Dr. Glenn Fetzer	Language and Linguistics	gwfetzer@nmsu.edu
Dr. Lois Stanford	Anthropology	lstanfor@nmsu.edu
Dr. Elizabeth Schirmer	English	eschirme@nmsu.edu
Dr. Jerry Wallace	History	jwallace@nmsu.edu

### Affiliated Faculty

Faculty	Department	Field of Study	Email
Holly Brause	Anthropology	Environmental anthropology	<a href="mailto:hbrause@nmsu.edu">hbrause@nmsu.edu</a>
Kelly Jenks	Anthropology	Historical archaeology	<a href="mailto:kljenks@nmsu.edu">kljenks@nmsu.edu</a>
Alejandra Marks	Anthropology	Women's health	<a href="mailto:amarks@nmsu.edu">amarks@nmsu.edu</a>
Katie Olszowy	Anthropology	Biomedical anthropology, Women's health	<a href="mailto:kolszowy@nmsu.edu">kolszowy@nmsu.edu</a>
Lois Stanford	Anthropology	Food Studies	<a href="mailto:lstanfor@nmsu.edu">lstanfor@nmsu.edu</a>
William Walker	Anthropology	Southwestern Archaeology	<a href="mailto:wiwalker@nmsu.edu">wiwalker@nmsu.edu</a>
Joyce Garay	Borderlands and Ethnic Studies	Latina/o literature	<a href="mailto:jgaray@nmsu.edu">jgaray@nmsu.edu</a>
Dulcinea Lara	Borderlands and Ethnic Studies	Ethnic studies	<a href="mailto:dulcinea@nmsu.edu">dulcinea@nmsu.edu</a>
Nicholas Natividad	Criminal Justice	International human rights and justice	<a href="mailto:ndn@nmsu.edu">ndn@nmsu.edu</a>
Barry Thatcher	English	Transborder rhetoric	<a href="mailto:bathatch@nmsu.edu">bathatch@nmsu.edu</a>
Vanessa Aguilar	English	Feminist epistemologies	<a href="mailto:vjaguila@nmsu.edu">vjaguila@nmsu.edu</a>
Cynthia Bejarano	Gender and Sexuality Studies	Gender and Border Militarization	<a href="mailto:cbejaran@nmsu.edu">cbejaran@nmsu.edu</a>
Laura Anh Williams	Gender and Sexuality Studies	Food and justice	<a href="mailto:lawill@nmsu.edu">lawill@nmsu.edu</a>
Christopher Brown	Geography	Water resource policy	<a href="mailto:brownchr@nmsu.edu">brownchr@nmsu.edu</a>
Eric Magrane	Geography	Environmental studies	<a href="mailto:magrane@nmsu.edu">magrane@nmsu.edu</a>

Thaddieus Conner	Government	Research Methods and Indigenous Policy	<a href="mailto:Conner03@nmsu.edu">Conner03@nmsu.edu</a>
Neil Harvey	Government	Migration, Asylum and US-Mexico Border Policy	<a href="mailto:nharvey@nmsu.edu">nharvey@nmsu.edu</a>
Sabine Hirschauer	Government	Migration, European Union Policy and International Relations	<a href="mailto:shirscha@nmsu.edu">shirscha@nmsu.edu</a>
Seong Kang	Government	Research Methods and Public Policy Analysis	<a href="mailto:sckang@nmsu.edu">sckang@nmsu.edu</a>
Christina Medina	Government	Public Policy and Administration	<a href="mailto:camedina@nmsu.edu">camedina@nmsu.edu</a>
Kim Seckler	Government	Indigenous Policy	<a href="mailto:kseckler@nmsu.edu">kseckler@nmsu.edu</a>
Ani Ter-Mkrtchyan	Government	Energy Policy and Environmental Sustainability	<a href="mailto:aterm@nmsu.edu">aterm@nmsu.edu</a>
Inigo Garcia Bryce	History	Latin American and Peruvian history	<a href="mailto:igarcia@nmsu.edu">igarcia@nmsu.edu</a>
Jerry Wallace	History	Public History	<a href="mailto:jwallace@nmsu.edu">jwallace@nmsu.edu</a>
Kate Bove	Languages and Linguistics	Spanish linguistics	<a href="mailto:kpbove@nmsu.edu">kpbove@nmsu.edu</a>
Glenn Fetzer	Languages and Linguistics	French	<a href="mailto:gwfetzer@nmsu.edu">gwfetzer@nmsu.edu</a>
Rodrigo Figueroa Obregon	Languages and Linguistics	Mexican literature	<a href="mailto:rodrigof@nmsu.edu">rodrigof@nmsu.edu</a>
Spencer Herrera	Languages and Linguistics	Chicano literature	<a href="mailto:spencer@nmsu.edu">spencer@nmsu.edu</a>
Hector Iglesias Pascual	Languages and Linguistics	Latin American literature	<a href="mailto:hectorip@nmsu.edu">hectorip@nmsu.edu</a>
Jeff Longwell	Languages and Linguistics	Spanish	<a href="mailto:jelongwe@nmsu.edu">jelongwe@nmsu.edu</a>
Patricia MacGregor Mendoza	Languages and Linguistics	Spanish linguistics	<a href="mailto:pmacgreg@nmsu.edu">pmacgreg@nmsu.edu</a>
Gabriela Moreno	Languages and Linguistics	Spanish Heritage language	<a href="mailto:gamoreno@nmsu.edu">gamoreno@nmsu.edu</a>
Mark Waltermire	Languages and Linguistics	Spanish linguistics	<a href="mailto:Markw@nmsu.edu">Markw@nmsu.edu</a>
Lori Keleher	Philosophy	Ethics and global poverty	<a href="mailto:lkeleher@nmsu.edu">lkeleher@nmsu.edu</a>
Bertha Bermúdez-Tapia	Sociology	Migration, asylum and gender	<a href="mailto:berthabt@nmsu.edu">berthabt@nmsu.edu</a>

Alison Newby	Sociology	Migration and US-Mexico border	<a href="mailto:canewby@nmsu.edu">canewby@nmsu.edu</a>
David Ortiz	Sociology	Social movements and borders	<a href="mailto:dgortiz@nmsu.edu">dgortiz@nmsu.edu</a>
Cynthia Pelak	Sociology	Race and ethnic relations	<a href="mailto:cpelak@nmsu.edu">cpelak@nmsu.edu</a>

**Program Contact Information**

Ph.D in Transborder and Global Human Dynamics

Graduate School

1780 East University

Education Services Building Suite 301

New Mexico State University

Las Cruces, NM 88003

[gradinfo@nmsu.edu](mailto:gradinfo@nmsu.edu)

Tel: 575 646 5746

## FINANCIAL ASSISTANCE

### **I. University Student Financial Aid**

Financial support may be available for students admitted to this Ph.D. program in the form of assistantships, fellowships, scholarships, and loans, however admission to the program does not equate to any offer or guarantee of financial assistance. Departmental assistantships and university fellowships are generally limited and are awarded on a competitive basis. As a Research Assistant (RA) or Teaching Assistant (TA), graduate students pay resident (in-state) tuition and are committed to work at least 10 hours per week (0.25 FTE).

Holding a RA or TA involves a substantive commitment of time and normally precludes additional employment.

The financial aid office, <http://fa.nmsu.edu>, helps new graduate students apply for many types of financial support. [Direct PLUS Loan](#), [Direct Unsubsidized Loans](#), [Perkins Loans](#) (national direct student loans), and Federal Work-Study are all available to graduate students. The amount of aid awarded will be based on the financial need of the student. The granting of either a TA and or a RA is based on the applicant's qualifications and available funding. The allocation of a TA or RA is based primarily on teaching or research needs of the program, not on a students' desire for the type of work they wish to do.

Continuation of funding is contingent upon students adequately fulfilling their TA or RA duties, making adequate progress in their coursework, and making sufficient progress on their thesis or dissertation research. The program will withdraw funding if any of these criteria are not met. Students working as TAs are primarily responsible to the department head or faculty advisor in the department providing the funding. Students working as RA's are primarily responsible to the faculty advisor who is funding the research on which the students are working. In either case, the supervising faculty advisor evaluates whether or not the TA or RA is adequately fulfilling their duties. "Adequate Progress" in coursework is defined as maintaining a 3.0 grade point average in all graduate work and "Sufficient Progress on Research" depends upon meeting the research goals in a timely manner.

Graduate students wishing to apply for any of the above types of financial aid must maintain a GPA of 3.0 and must be enrolled for at least 9 graduate credits in a regular semester (fall and spring). However, in line with Article 11 of the Collective Bargaining Agreement (CBA) on the Academic Requirements for Graduate Students, a bargaining unit member in a Ph.D. program, who has successfully completed their coursework and competency exams, and who are in their second to last semester may file a request for waiver permitting them to take six (6) credit hours rather than nine (9) credit hours. Bargaining unit members who are in their last semester may file a request for waiver permitting them to take one (1) credit hour rather than nine (9) credit hours. See Collective Bargaining Agreement link under GA and Union drop down menu at the main Graduate School home page.

## **II. Teaching Assistantship (TA)**

If a student wants to be considered for a teaching assistantship, the student should make the request in their application letter at the same time that they apply for admission to the program. Students admitted to the program are eligible for TA support in line with the Scholarship Award provisions described in Article 8 of the Collective Bargaining Agreement. See Collective Bargaining Agreement link under GA and Union drop down menu at the main Graduate School home page.

Assistantships are conditional offers contingent upon other factors such as, but not limited to, funding, enrollment levels, and academic standing. The University requires bargaining unit members to maintain full-time enrollment to be and remain eligible for an assistantship unless the bargaining unit member is in their final semester before graduating or has otherwise received a credit waiver as set forth by the CBA under its academic requirements for graduate assistants.

All new TA's must attend the New Graduate Student Orientation presented by the Graduate School at the beginning of the fall semester. New international students must pass the NMSU International Teaching Assistant (ITA) Screening administered by the English Department. If they do not pass the ITA Screening, a student must attend courses offered through the Department of Communications to ensure that they have command of English and will be able to teach. Teaching assistantships start at the beginning of the semester in August (on or around August 16) and run through the end of the spring semester in May (on or around May 15). Each year assistantships are reassigned. Continuation of TA support will be based in part on course evaluation forms associated with the course(s) taught by the student and on the needs of the department; therefore, a student receiving a teaching assistantship one year is not guaranteed an assistantship the next year. Available assistantships are assigned at the end of February and September. Teaching assistants are paid twice per month (the 15th and last working day). Internal Revenue Service tax withholding guidelines require NMSU graduate students to maintain three (3) credit hours of course work for summer sessions to be eligible for the student FICA tax exception. Student employees who do not meet this requirement during any given pay period will be subject to Social Security taxes and Medicare taxes.

## **III. Research Assistantship (RA)**

A research assistant is responsible for working on research programs under the direction of a faculty advisor. Duties vary among research programs but can include fieldwork, data recording and analysis, lab analysis, report writing, and other assignments as necessary to perform the research. A research assistantship is granted by an individual professor, and contracts are renewed on timelines that match the funding source schedule. A full research assistant is required to work 20 hours per week. Half-time research assistantships (10 hours per week) may also be available. Research assistants are paid twice per month (the 15th and last working day). Payroll deduction for tuition also applies to research assistants.

#### **IV. Tuition Remission and Collective Bargaining Agreement (CBA)**

Graduate students in this program are required to pay tuition. However, graduate assistants will be eligible for a level of tuition remission as stipulated by Article 8 of the Collective Bargaining Agreement (CBA). Assistantships are conditional offers contingent upon other factors such as, but not limited to, funding, enrollment levels, and academic standing. For more details, See Collective Bargaining Agreement link under GA and Union drop down menu at the main Graduate School home page.

Graduate students on a half-time (10 hours per week) assistantship or more per week will be eligible for the New Mexico resident tuition rate during the first 12 months of tenure. If New Mexico resident status (an application is available from the Registrar's Office) has not been established by the time of reappointment, the graduate student may be subject to the non-resident tuition rate. Contact the Registrar's Office for further details. Tuition payments can be deducted from the student's paycheck by the University Bursar's Office. When enrolling, if a student has signed a contract for an assistantship, the graduate school will supply a payroll deduction card.

### **GRADUATE ASSISTANTSHIP**

#### **I. Mandatory Orientation and Training**

The NMSU Graduate School requires that all first time Graduate Assistants (GA), attend a "face-to-face" mandatory orientation and training. At the beginning of each semester the Program Coordinator will send the graduate school all new GAs' name, Aggie ID number and NMSU email to ensure participation in GA orientation. For more information, please visit the Graduate Assistant Resources link in the Graduate School home page or call 575-646-5746.

#### **II. Disciplinary Action and Grievance Procedures**

Disciplinary actions and grievance procedures will adhere to the procedures described in Articles 12 and 13, respectively, of the Collective Bargaining Agreement (CBA). See Collective Bargaining Agreement link under GA and Union drop down menu at the main Graduate School home page.

#### **III. Graduate Assistantship Handbook**

As briefly mentioned under the Financial Assistance section, GA's are required to attend a mandatory orientation in the fall semester. In addition, GA's must familiarize themselves with the Graduate Assistantship Handbook available under GA and Union drop down menu at the main Graduate School home page.

## STUDENT SERVICES AND RESOURCES

Activity Center – The NMSU Activity Center offers programs and services for all of the NMSU community. Students are encouraged to get involved with intramural sports, outdoor recreation or simply utilize the facilities such as the weight room, basketball courts, indoor track, climbing wall, aquatic center and rent equipment. Contact information is as follows: <http://recsports.nmsu.edu/>; Email: [aggiefit@nmsu.edu](mailto:aggiefit@nmsu.edu), or call 575-646-2885.

Aggie Wellness Center – The NMSU Aggie Wellness Center provides non-emergency services to all students and staff. The fees for Health Services are typically included in the tuition bill for full-time students. Part-time students may have to pay additional fees depending on your registration status. Services include clinic services, self-care, routine office visits and travel and immunization. Contact information is as follows: <https://wellness.nmsu.edu/>; Email: [campus\\_health@nmsu.edu](mailto:campus_health@nmsu.edu), or call 575-646-1512.

Career Services – The NMSU Student Success Center provides a variety of services to all current students and alumni, including career planning and related services. Contact information is as follows: <https://ssc.nmsu.edu/services/career-development.html>; Email: [ssc@nmsu.edu](mailto:ssc@nmsu.edu), or call 575-646-3136.

Housing & Residential Life – Finding a place to live at NMSU is convenient. This department offers housing to just about any walk of life. Housing communities include residential, apartment, family, living and learning, theme, graduate, and international housing. Contact information is as follows: <http://housing.nmsu.edu/>; Email: [housing@nmsu.edu](mailto:housing@nmsu.edu), or call 575-646-3202.

Important dates for students – For information on dates of instruction, exam week, deadlines, holidays, and commencement, see: <https://records.nmsu.edu/students/important-dates.html>.

International Students – The NMSU Office of International Student and Scholar Services (ISSS) is the focal point for the University's international activities. See: <http://iss.nmsu.edu>. ISSS provides services and advisement to international students who come from approximately 80 countries. ISSS also cooperates with international student associations and community organizations to organize socio-cultural activities for international students and their families. ISSS offers several international scholarships to students seeking additional funding. Students can contact ISSS for additional information. International students must have a current Social Security number in order to be employed at NMSU. ISSS can also be reached at 575-646-2834 or via email at ([issn@nmsu.edu](mailto:issn@nmsu.edu)).

“myNMSU” Student Portal – Once a prospective student is admitted to NMSU, students are required to create their username and password by accessing <https://my.nmsu.edu/>, in order to establish their NMSU emails, gain access to registration, class search, student records, student account, tuition payments, financial aid, degree audit and schedule of classes.

NMSU Graduate School and Catalog – For contact information and additional services provided through the Graduate School, please visit <http://gradschool.nmsu.edu/>, call 575-646-5746 or



email: [gradinfo@nmsu.edu](mailto:gradinfo@nmsu.edu). The online graduate catalog can be viewed at:  
<http://catalogs.nmsu.edu/>

### Student Associations

Each of the participating departments in this program have associations of graduate students which provide students with resources to further their studies and careers. Their purpose is to create fellowship among students and provide them with valuable services and information, professional development activities and community service.

Tuition and Fees – Each year NMSU updates its assessment of tuition and fees for all students. Depending on how the student was first admitted to NMSU, the tuition and fees will be charged to a student’s account depending on their residency, the number of credits for which they are registered, and their classification. Please see Tuition and Fees chart for further explanation, (<http://uar.nmsu.edu/tuition-fees/>). University Accounts Receivable contact information is as follows: <http://uar.nmsu.edu>; Email: [uar@nmsu.edu](mailto:uar@nmsu.edu)), or call 575-646-4911.

University Student Records Office – Provides services to all current and former students. Services include residency information, registration, enrollment verification, STAR degree audit, transcripts (official/unofficial), FERPA, graduation and degree application deadlines. Contact information is as follows: <http://records.nmsu.edu/>; Email: [records@nmsu.edu](mailto:records@nmsu.edu), or call 575-646-3411.

Writing Center - The NMSU Writing Center values the work of student writers. It strives to help students become more knowledgeable, practiced, and confident writers through collaborative, dialogue-centered consultations. The center works with all students at any level of experience and can assist with assignment directions and revising final drafts. Contact information is as follows: <https://writingcenter.nmsu.edu/>; 575-646-0111.